

#### NOTICE

Notice is hereby given that the Seventeenth Annual General Meeting of Reliance General Insurance Company Limited will be held on Thursday, June 29, 2017 at 4.00 P.M. at the Registered Office of the Company at H Block, 1<sup>st</sup> Floor, Dhirubhai Ambani Knowledge City, Navi Mumbai - 400710 to transact the following business:

# **Ordinary Business:**

- 1. To consider and adopt the audited financial statements of the Company for the Financial Year ended March 31, 2017 and the reports of the Auditors and Board of Directors thereon.
- 2. To declare dividend on equity shares.
- 3. To appoint Auditors and to fix their remuneration and in this regard, to consider and, if thought fit, to pass the following resolutions as Ordinary Resolutions:

"RESOLVED THAT M/s. Price Waterhouse Chartered Accountants LLP, Chartered Accountants (Firm Registration Number 012754N/N500016), be and are hereby appointed as the Statutory Auditor of the Company, to hold the office from the conclusion of this Annual General Meeting until the conclusion of the 22<sup>nd</sup> (Twenty Second) Annual General Meeting of the Company, on such remuneration as shall be fixed by the Board of Directors.

"RESOLVED THAT M/s. Pathak H.D. & Associates, Chartered Accountants (Firm Registration Number 107783W), be and are hereby appointed as the Statutory Auditor of the Company, to hold the office from the conclusion of this Annual General Meeting until the conclusion of the 22<sup>nd</sup> (Twenty Second) Annual General Meeting of the Company, on such remuneration as shall be fixed by the Board of Directors.

### **Special Business:**

4. Appointment of Mr. Lav Chaturvedi as Director

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT in accordance with the provisions of Sections 152 and all other applicable provisions, if any, of the Companies Act, 2013 (the "Act") (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Mr. Lav Chaturvedi (DIN: 02859336), who was appointed by the Board of Directors as an Additional Director of the Company on April 22, 2017, pursuant to the provisions of Section 161 of the Companies Act, 2013 and who holds office upto the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the



Act, from a member proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company, liable to retire by rotation.

"RESOLVED FURTHER THAT the Board be and are hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

By Order of the Board of Directors

Mohan Khandekar Company Secretary

Place: Mumbai

Date: June 22, 2017

Registered Office: H Block, 1<sup>st</sup> Floor, Dhirubhai Ambani Knowledge City, Navi Mumbai - 400710 CIN U66603MH2000PLC128300 Website: www.reliancegeneral.co.in



### NOTES:

- 1. Statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the special business to be transacted at the Annual General Meeting is annexed hereto.
- 2. A member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote on a poll, instead of herself / himself and the proxy need not be a member of the Company. The instrument appointing the proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed not less than 48 hours before the Meeting. A Proxy form is sent herewith.
- 3. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other shareholders.
- 4. Corporate members intending to send their authorised representative(s) to attend the Meeting are requested to send to the Company a certified true copy of their board resolution authorising their representatives to attend and vote on their behalf at the Meeting.
- 5. Members / Proxies are requested to bring their duly filled attendance slip sent herewith along with their copy of the annual report to the Meeting.
- 6. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- 7. Members who hold shares in electronic form are requested to write their DP ID and Client ID numbers and those who hold shares in physical form are requested to write their Folio number in the attendance slip for attending the Meeting to facilitate identification of membership at the Meeting.
- 8. Relevant documents referred to in the accompanying Notice are open for inspection by the members at the Registered office of the Company on all working days, except Saturdays between 11.00 A.M. to 2.00 P.M. upto the date of the Meeting.
- 9. Members may please note that for shares in electronic form, bank particulars registered against their depository accounts will be used by the Company for payment of dividend. Members are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. The Company or its Registrar and Transfer Agent cannot change bank particulars or bank mandates for shares held in electronic form.
- 10. a. The Company's Register of Members and Transfer Books will remain closed from Monday, June 12, 2017 to Thursday, June 22, 2017 (both days inclusive) for the purpose of Annual General Meeting and for determining the names of members eligible for dividend, if declared, on equity shares for the Financial Year ended March 31, 2017.
  - b. The dividend on equity shares, as recommended by the Board of Directors, if declared at the Meeting, will be paid after the Meeting.

- 11. Members may please note that for shares in electronic form, bank particulars registered against their depository accounts will be used by the Company for payment of dividend. Members are requested to intimate immediately any change in their address or bank mandates to their depository participants with whom they are maintaining their demat accounts. The Company or its Registrar and Transfer Agent cannot change bank particulars or bank mandates for shares held in electronic form.
- 12. Members holding shares in physical form are requested to advise any change of address or bank mandates immediately to the Company / Registrar and Transfer Agent, Karvy Computershare Private Limited.
- 13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company / Registrar and Transfer Agent.
- 14. Members who have not registered their E-mail address so far are requested to register their E-mail address so that they can receive the Annual Report and other communications from the Company electronically.
- 15. The route map of the venue forms an integral part of the Notice. The prominent landmark for the venue is enclosed herewith.



Explanatory Statement Pursuant To Section 102(1) Of The Companies Act, 2013 to the accompanying Notice dated June 22, 2017

Item No. 4: Appointment of Mr. Lav Chaturvedi as Directors of the company.

Mr. Lav Chaturvedi was appointed as an additional Director of the Company by the Board with the recommendation of the Nomination and Remuneration Committee with effect from April 22, 2017 in accordance with the provisions of Section 161 of the Companies Act, 2013. Pursuant to Section 161 of the Companies Act, 2013 Mr. Lav Chaturvedi holds office upto the date of the ensuing Annual General Meeting and is eligible for appointment as a Director.

Mr. Lav Chaturvedi is not disqualified from being appointed as Director in terms of Section 164(2) of the Companies Act, 2013 and has given his consent to act as Director

The Board recommends the passing of the Ordinary Resolution as set out in the Item no. 4 of the Notice for the appointment of Mr. Lav Chaturvedi as a Director, liable to retire by rotation.

None of the other Directors, Key Managerial Personnel of the Company or their relatives are concerned or interested, financially or otherwise, in the passing of the above resolution.

By Order of the Board of Directors

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Mohan Khandekar Company Secretary

Place: Mumbai Date: June 22, 2017

Registered Office: H Block, 1<sup>st</sup> Floor, Dhirubhai Ambani Knowledge City, Navi Mumbai - 400710 CIN U66603MH2000PLC128300 Website: www.reliancegeneral.co.in



Reliance General Insurance Company Limited

Registered Office: H Block, 1<sup>st</sup> Floor, Dhirubhai Ambani Knowledge City, Navi Mumbai 400710 CIN: U66603MH2000PLC128300 Website: www.reliancegeneral.co.in

## ATTENDANCE SLIP

### ANNUAL GENERAL MEETING

*DP Id. / Client Id.	Name and Address of the registered Shareholder
Folio No.	
No. of Share(s) held	

I / We hereby record my / our presence at the 17<sup>th</sup> Annual General Meeting of the Members of Reliance General Insurance Company limited held on Thursday, 29<sup>th</sup> June, 2017 at 4.00 p.m. at Registered Office: H Block, 1<sup>st</sup> Floor, Dhirubhai Ambani Knowledge City, Navi Mumbai – 400710.

Member's / Proxy's Signature

Note: Please complete this and hand it over at the entrance of the hall.

<sup>(\*</sup> Applicable for Members holding share(s) in electronic form)



Reliance General Insurance Company Limited

Registered Office: H Block, 1st Floor, Dhirubhai Ambani Knowledge City, Navi Mumbai 400710 CIN: U66603MH2000PLC128300
Website: www.reliancegeneral.co.in

# FORM NO. MGT-11

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)	
Registered Address	
E-mail Id:	
*DP Id. / Client Id.	Regd. Folio No.
(* Applicable for Members holding share)	(s) in electronic form)
I/We, being the member(s) of appoint:	shares of the above named Company, hereby
1. Name:	Address:
Email Id:	Signature:
2. Name:	Address:
Email Id:	Signature:
3 Name:	Address:
Email Id:	Signature:
General Meeting of the Company, to be he	poll) for me/us and on my/our behalf at the 17 <sup>th</sup> Annual eld on Thursday, 29 <sup>th</sup> June, 2017 at 4.00 p.m. at Registered oor, Dhirubhai Ambani Knowledge City, Navi Mumbai –

400710 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution no. and Matter of Resolution		For	Against
1.	To consider and adopt the audited financial statements of the Company for the Financial Year ended March 31, 2017 and the Reports of the Board of Direct and Auditors thereon.		
2.	To declare dividend on equity shares.		
3.	To appoint Auditors and to fix their remuneration.		
	<ul><li>a) M/s. Price Waterhouse Chartered Accountants LLP.</li><li>b) M/s. Pathak H.D. &amp; Associates, Chartered Accountants</li></ul>		
4.	To appoint Mr. Lav Chaturvedi (DIN:02859336) as Director of the Company.		

Signed this day of	Affix Revenue
Signature of the Shareholder(s): Signature of the Proxy holder(s):	

Note: This form of Proxy in order to be effective, should be completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

